



**AmeriCorps Volunteer Position
Preschool Classroom Teacher Assistant**

Application Deadline: October 28, 2011 – 4:00 pm

Specific Duties:

- Works on an individual basis with children that require assistance with their school readiness
- Provide support and follow lead of Preschool Teacher/site supervisor
- Participate in trainings and other professional growth opportunities
- Provide the necessary information and referrals to families in need
- Administer a Pre/Post Skills Assessment to each child assigned
- Document observations of children during their different activities
- Enters data and submits reports as instructed in a timely manner
- Meets with lead agency supervisor and plans delivery of instruction to children weekly
- Represents First 5 San Bernardino and partner agencies during community events
- Ability to work non-traditional hours, including evenings and some weekends
- Performs other duties as assigned

Necessary Skills:

- Experience and or interest working with preschool age children
- Knowledge of Child Development
- Good verbal and written communication skills
- Experience and willingness to work with culturally diverse children and families
- Knowledge of community resources available to children 0-5 and their families
- Ability to take initiative and perform duties with little supervision

Minimum Qualifications:

- Must be at least 18 years of age.
- Must possess a high school diploma and 12 units in human/health services related field.
- Bilingual in English and Spanish-Preferred
- Must be a U.S. citizen or lawful permanent resident.
- Clearance of fingerprint background check with Department of Justice and FBI
- Clean DMV report and proof of auto insurance

AmeriCorps Member Benefits:

- Monthly living allowance
- Student Loan Deferment and some of the student loan interest paid
- Education Award at the end of the service term
- Great experience working with preschool children and community agencies

For Application and more information, please visit our website at www.first5sanbernardino.org

First 5 San Bernardino
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First 5 San Bernardino does not discriminate on the basis of race, color, national origin, sex, age, political affiliation, sexual orientation, disability and/or religion. Reasonable accommodations may be provided upon request. If you are a person with a disability and would like to request an accommodation, please contact our office at (909) 386-7706.